



JustWorks Training Programs

Empowering your workforce with tailored training solutions

At *JustWorks*, we provide comprehensive training solutions that are tailored to your company's specific needs, challenges and areas of interest. With over 15 years of experience in employment supports and fostering inclusive work environments, we specialise in empowering diverse workforces and ensuring that both managers and employees have the skills and knowledge they need to thrive.

Our training programs are designed to support your organisation's goals and create a culturally agile, prepared and confident workforce.



Cultural Agility Training

At *JustWorks*, we recognise the need for a culturally agile workforce in today's diverse environment. Our Cultural Agility Training is tailored for employers and managers, empowering them to support employees from diverse backgrounds, using a strengths-based approach.

This training helps teams navigate cultural diversity by covering the essentials of social procurement, support frameworks and cultural awareness. Participants will explore global workplace norms and develop strategies for an inclusive work environment, all while understanding key aspects of legal protections and the Australian settlement process.

CULTURAL AGILITY (SAMPLE TOPICS)

- 1 Aims and objectives of social procurement initiatives
- 2 Support frameworks for candidates and managers
- 3 Introduction to cultural awareness, agility and safety
- 4 Global workplace norms and strategies
- 5 Challenges faced by diverse individuals and how to set both employees and the organisation up for success





Candidate Pre-Placement

Our Pre-Placement Training is designed to set candidates up for success in their new Australian workplace roles. Developed over six years, this program provides candidates with the confidence and skills needed to excel, particularly useful for cohort groups or businesses concerned with retention and induction.

This training focuses on preparing individuals for their first professional experience in Australia by covering key areas such as workplace culture, Australian corporate values and essential workplace skills. Candidates will learn about communication standards and goal setting, while gaining practical insights into navigating their new job and developing crucial professional skills.

CANDIDATE PRE-PLACEMENT (SAMPLE TOPICS)

- 1 Understanding the candidate's journey
- 2 Cultural agility in the workplace
- 3 Workplace culture and behaviours
- 4 Australian corporate culture and values
- 5 Essential workplace skills: Networking, communication and goal setting



Candidate Job Readiness

The Job Readiness Workshop equips candidates with crucial skills for navigating the job market and crafting effective job applications. This workshop focuses on key strategies to help candidates present themselves confidently and professionally during their job search. Additionally, it ensures that employer clients receive quality applications from candidates to advance through the recruitment process.

The workshop covers key areas such as crafting effective cover letters, creating standout resumes and addressing selection criteria. Candidates will also develop interview skills and a compelling elevator pitch to enhance their professional introductions and networking opportunities.

CANDIDATE JOB READINESS (SAMPLE TOPICS)

- 1 Crafting effective cover letters
- 2 Creating standout resumes
- 3 Addressing key selection criteria
- 4 Interview preparation and strategies
- 5 Developing a compelling elevator pitch